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 01952 384241

Date: 12/09/25

Our ref:

Your ref:

Dear Rebecca,

### **Ref: Examination of the Telford & Wrekin Local Plan**

I am pleased to be submitting the Telford & Wrekin Local Plan for examination. The Council has submitted this plan on the understanding that it is sound and that we have complied fully with all relevant legal requirements. This note explains how the Local Plan examination library has been organised and how the Council will expect the Planning Inspectorate to communicate with us and invoice us for their time.

The documents uploaded are; in line with the list of submission documents PINs provided to the Council and include the following documents:

- Publication version of the Local Plan and accompanying policies maps
- Submission version of the Local Plan and accompanying policies maps
- Regulation 22 consultation statement – including a summary of main issues pursuant to Reg 20
- Final Integrated (Sustainability) Appraisal Report
- A set of representations received as part of the Regulation 19 consultation
- Supporting topic papers
- Supporting evidence base documents

As agreed the Council has set up a Microsoft share point site for the purposes of uploading examination documents for the Planning Inspectorate (PINs)

### **Preparation of the Local Plan**

The Local Plan has been prepared over a number of stages, these are set out below:

- Issues and options, consultation: October 2020 to January 2021
- Draft Plan, consultation: October 2023 to January 2024
- Publication Plan, consultation: March to May 2025

### **Examination library**



The document library has been organised along similar lines to other recent examinations for ease. The library contains sections for; core submission documents, duty to cooperate matters, topic papers, evidence base documents (set out in relevant subsections) and local plan preparation documents that have previously been subject to public consultation. The ordering is shown in the table below.

Examination Library Section	Reference ID
Core Documents	CD00
Duty to Cooperate matters	SC00
Topic Papers	TP00
Evidence Base Documents:	
Climate Change, Green and Natural Environment	NC00
Economy and Housing	EH00
Infrastructure	IS00
Historic Environment	HE00
Waste and Minerals	WM00
Water and Flood	WF00
Site Allocations	AS00
Viability Studies	VS00
Local Plan Preparation Documents	PD00

The responses received at Regulation 19 have been submitted and are included in the core documents section. They are accompanied by an ordered database. Once the Councils Local Plan website is live the database has links to each response for ease.

Following submission the Council will as soon as practicable publish the examination materials on its already established Local Plan website [www.telfordandwrekinlocalplan.co.uk](http://www.telfordandwrekinlocalplan.co.uk).

The Programme Officer will add more documents throughout the Local Plan examination and await the inspector's instructions on how we should file such documents.

## Modifications

The Council proposes a schedule of minor modifications to the text of the Local Plan and the Policies Map as a result of comments received during the publication version (Regulation 19) consultation. These are shown as an Annex to the Regulation 22 consultation statement. Most of these modifications are textual corrections and tweaks to individual policies. We expect to use this as a "live" document and will make further changes to it as the examination progresses.

The Council suggests the inspector uses the modification schedule throughout the examination in public, in the event that further revisions are proposed as a result of the inspector's questions or other matters that may arise during the examination or the individual hearing sessions.

To assist the inspector to understand these modifications, the Council has incorporated them in a new track change version of the Local Plan – the submission version of the Local Plan.

## Hearing sessions

The Council estimate that 105 individuals or representatives of organisations wish to participate in the hearing sessions. This is a provisional figure based on the number of respondents who indicated that they wished to participate in the hearing sessions at the Regulation 19 consultation.

Based on standard practice it is estimated that 8 hearing days plus 2 reserve days will be required for the public hearing sessions.

I can confirm the Council have appointed a Programme Officer, the details are set out below:

Name: Kerry Trueman (Programme Officer Solutions Ltd)

E-mail: [programmeofficer@telford.gov.uk](mailto:programmeofficer@telford.gov.uk)

Tel: 07582 310364

Address: Pendragon House, 1 Bertram Drive, Meols, Wirral CH47 0LG

Yours sincerely

A handwritten signature in black ink, reading "Gavin Ashford". The signature is written in a cursive style and is positioned above the printed name and title.

**Gavin Ashford**  
**Strategic Planning Team Leader**

